

## POSITION DESCRIPTION

As a member of the Board of Directors of Cuyahoga Falls Chamber of Commerce, the board member's purpose is to provide fiduciary and governance oversight, direct strategic and organizational initiatives, provide access to targeted constituencies to solicit and steward philanthropy and external relations, and to always uphold a positive representation of the Chamber and its public image.

## CONTACT INFORMATION

Name \_\_\_\_\_ Title \_\_\_\_\_

Organization Name \_\_\_\_\_ # Full-Time Employees \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

LinkedIn Profile URL \_\_\_\_\_

*Optional attachments: bio, CV, resume*

**Industry Sector** \_\_\_\_\_

*Examples of industry sectors: Manufacturing, Distributor, Financial, Legal, Transportation, Retail, etc.*

**Describe role/responsibility within your organization**

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## EXPERIENCE AND SKILLS (check all that apply)

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|---|--|
| <input type="checkbox"/> Accounting/Audit                     | <input type="checkbox"/> Fundraising                     |
| <input type="checkbox"/> Advertising/Marketing                | <input type="checkbox"/> Government Operations           |
| <input type="checkbox"/> Arts (Visual, Music, Dance or other) | <input type="checkbox"/> Grant writing                   |
| <input type="checkbox"/> Banking                              | <input type="checkbox"/> Human Resources                 |
| <input type="checkbox"/> Business Operations/Management       | <input type="checkbox"/> Information Technology          |
| <input type="checkbox"/> Civil Service                        | <input type="checkbox"/> Law/Legal Services              |
| <input type="checkbox"/> Community Engagement/Volunteers      | <input type="checkbox"/> Law Enforcement                 |
| <input type="checkbox"/> Construction                         | <input type="checkbox"/> Nonprofit Operations/Management |
| <input type="checkbox"/> Customer Service                     | <input type="checkbox"/> Market Research                 |
| <input type="checkbox"/> Economic Development                 | <input type="checkbox"/> Medical/Health Services         |
| <input type="checkbox"/> Education                            | <input type="checkbox"/> PR/Media Relations              |
| <input type="checkbox"/> Engineering                          | <input type="checkbox"/> Real Estate                     |
| <input type="checkbox"/> Event Planning                       | <input type="checkbox"/> Sales                           |
| <input type="checkbox"/> Facilities Management                | <input type="checkbox"/> Social Services                 |
| <input type="checkbox"/> Finance                              | <input type="checkbox"/> Strategic Planning              |

☐ Other: \_\_\_\_\_

Please list any board service and/or volunteer commitments you have (or have recently held) in the community.

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Briefly explain why you want to join the board of Cuyahoga Falls Chamber.

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Describe the strengths you will bring to the board.

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Briefly provide your perspective on why the Cuyahoga Falls Chamber is important to local businesses and the greater community at large.

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#### PARTICIPATION

Board members are required to serve on a committee. Please select which committees you would be interested in serving (check all that apply).

☐ Governance

☐ Events

☐ Finance

☐ Marketing

☐ Membership

☐ Scholarship & Fundraising

Please review the following online documents:

- Our Story / Mission Statement
- Board Member Expectations
- Board Financial Obligations

By signing below, you agree to fulfill the obligations needed on this board, including committing the time necessary to serve on the board, its respective committees, appropriate event attendance, and any other capacity required for board members.

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Signature

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Date

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Print Name