



Cuyahoga Falls Chamber of Commerce

2016 Family Health EXPO

APPLICATION & Rules/Regulations

Saturday, October 15, 2016

8 am – 1 pm



Cuyahoga Falls Natatorium Health & Fitness Center - 2345 Fourth Street, Cuyahoga Falls

FREE EXPO ADMISSION & PARKING!

FREE SCREENINGS!

Exhibitors are limited strictly to professionals in the health/wellness fields, to be determined by the Family Health EXPO Committee.

PART 1 BUSINESS NAME/ORGANIZATION & EXHIBITOR SPACE OPTIONS:

ALL EXHIBITORS MUST COMPLETE THIS SECTION.

YOUR Business/Organization Name HERE: This is how your name will appear in the event program.

EXHIBITOR TABLE SPACE

MEMBER Exhibitor Space: \$135

Includes one 8' x 4' space, one 6' x 2½' table, and one chair located NEXT TO YOUR TABLE and not behind your table. Tables are back to back and do allow room to sit behind your table. If you have a free-standing banner to display next to your table you will have a choice to display this where your 1 chair is and forfeit the chair. Please note if your tabletop display does not fit on a 6' table you will not be permitted to use your display. Chamber Member dues must be current to participate at the member rate.

NON-MEMBER Exhibitor Space: \$235

Includes one 8' x 4' space, one 6' x 2½' table, and one chair located NEXT TO YOUR TABLE and not behind your table. Tables are back to back and do allow room to sit behind your table. If you have a free standing banner to display next to your table you will have a choice to display this where your 1 chair is and forfeit the chair. Please note if your tabletop display does not fit on a 6' table you will not be permitted to use your display. \$100 of your payment can be used as a credit toward a new membership (only) with the Cuyahoga Falls Chamber of Commerce if you join/pay by December 31, 2016.

NON-PROFIT MEMBER Exhibitor Space: \$120

Includes one 8' x 4' space, one 6' x 2½' table, and one chair located NEXT TO YOUR TABLE and not behind your table. Tables are back to back and do allow room to sit behind your table. If you have a free-standing banner to display next to your table you will have a choice to display this where your 1 chair is and forfeit the chair. Please note if your tabletop display does not fit on a 6' table you will not be permitted to use your display. Chamber Member dues must be current to participate at the member rate. Must include your non-profit status paperwork.

NON-PROFIT Non-Member Exhibitor Space: \$150

Includes one 8' x 4' space, one 6' x 2½' table, and one chair located NEXT TO YOUR TABLE and not behind your table. Tables are back to back and do allow room to sit behind your table. If you have a free-standing banner to display next to your table you will have a choice to display this where your 1 chair is and forfeit the chair. Please note if your tabletop display does not fit on a 6' table you will not be permitted to use your display. Chamber Member dues must be current to participate at the member rate. Must include your non-profit status paperwork.

A LA CARTE ITEMS

Extra Large Wall Space: \$30.00

Corners are not available as these are used for the expo health screenings. You will need to request this space if you have a 10' high x 10' long trade show floor display unit/exhibit as this size display will not fit in the center table spaces. Limited spaces are available.

Electric: \$15.00

You must supply a commercial grade extension cord. Electric is limited and on a first come first served basis and will NOT be available to order on the day of the Family Health EXPO. If you plug into electric without pre-purchasing you will be charged \$30 payable immediately.

SPONSORSHIP OPPORTUNITIES

GOLD SPONSOR: \$600.00 Members Only / SOLD OUT

Includes premier location in ballroom foyer with two 8' x 4' spaces, two 6' x 2½' tables, four chairs, electric, company LOGO on flyers/advertising, a 60 second commitment commercial at the 10 am event Kick-off with the Family Health EXPO Committee and Mayor Don Walters.

SILVER SPONSOR: \$400.00 Members Only

Includes premier location inside the ballroom with one 8' x 4' space, one 6' x 2½' tables, 2 chairs, electric, company NAME on flyers/advertising, a 30 second commitment commercial at the 10 am event Kick-off with the Family Health EXPO Committee and Mayor Don Walters.

ATTENDEE BAG SPONSOR: \$100.00 Health & Wellness Members Only

You will provide 500 flyers for the attendee bags that are passed out at the Family Health Expo. Deadline to drop off is October 1, 2016 – 12 noon – Chamber Office.

SEND ALL PAYMENTS TO:
CUYAHOGA FALLS CHAMBER OF COMMERCE
151 PORTAGE TRAIL, SUITE I
CUYAHOGA FALLS OH 44221

NEED MORE INFORMATION?
CUYAHOGA FALLS CHAMBER OF COMMERCE
TEL: 330-929-6756, FAX: 330-929-4278
INFO@CFCHAMBER.COM WWW.CFCHAMBER.COM

DOOR PRIZE DONATION

We are requesting this information to determine how many exhibitors will be offering door prizes at their tables.

Remember to bring your door prize, entry blanks and fish bowl / container.

_____ I will handle my own door prize/entry blanks/fish bowl at my table and contact the winner whose name I draw.

_____ I will bring my door prize/entry blanks/fish bowl up to the podium for the drawing. If the winner is not present I will contact him/her.

2016 CUYAHOGA FALLS GOOD NEIGHBORS FOOD/PAPER PRODUCT DRIVE

____ Yes I will bring a canned good(s)/paper products/cash donation for the Cuyahoga Falls Good Neighbors table on display that day. (THANK YOU!)

2016 FAMILY HEALTH EXPO - RULES AND REGULATIONS:

REGISTRATION / SET UP:

- PLEASE NOTE there will be NO SET UP AVAILABLE ON SATURDAY MORNING.
- **Friday, October 14, 2016 from 2:00 pm to 5:00 pm at the Natatorium**
- Unload at the east parking lot entrance. Exhibitor space must be set up by 5:00 pm on Friday, October 14, 2016 (the evening before the Health EXPO). Exhibitors who are not set up by this time will forfeit their spaces, and refunds will not be given. No exceptions to this rule.

TEAR DOWN:

- **Saturday, October 15, 2016 from 1:00 pm -2:00 pm only.**
- Tearing down earlier than 1 pm will result in the exhibitor not being permitted to participate in the Family Health EXPO the following year.
- The Cuyahoga Falls Chamber of Commerce, The City of Cuyahoga Falls and the Natatorium will not be responsible for any lost items, stolen items or for items that are left behind at the Family Health EXPO and/or at the Natatorium. Any items left behind will be discarded.

EXHIBITOR TABLE SIZE/SPACE/TABLE COVERING/ELECTRIC:

- Each exhibitor is given an approximate 8'x 4' space with one 6'x 2½' table and one chair. Subject to change.
- If you have a free-standing banner to display next to your table you will have a choice to display this where your chair is and forfeit the chair.
- Please note if your tabletop display does not fit on a 6' table you will not be permitted to use your display.
- Please be courteous of your space and your fellow exhibitors' spaces.
- All exhibitor tables must be covered for the Family Health EXPO. This is the exhibitor's responsibility.
- Electricity must be requested and paid for prior to the Family Health EXPO. It will not be available to purchase at set-up or at the event.
- Any unauthorized use of electricity will be assessed a \$30 fee for which you will be immediately responsible. No exceptions.
- Exhibitors may not use household extension cords. Only 14-gauge extension cords or power strips with surge protection will be permitted.
- Overnight security is not provided. Neither the Natatorium nor the City of Cuyahoga Falls, Cuyahoga Falls Chamber of Commerce will be responsible for any loss, damage, injury or theft that may occur to an exhibitor, his/her employee(s) or property from any cause whatsoever, prior, during or subsequent to the period covered by the application.
- The exhibitor, upon signing the application/rules & regulations, expressly releases all claims for loss, damage or injury.
- Any damage to the exhibit hall/banquet/ballroom due to the carelessness of an exhibitor will be the responsibility of that exhibitor.

AMPLIFICATION:

- The use of recording or other audio-visual equipment is allowed from your exhibitor space but must be contained within your paid space.
- Please keep the volume of any such devices at a level that does not exceed that of normal conversation.

SHARING/SUBLETTING OF SPACE:

- Only a paid exhibitor whose name is on the signed application may promote his/her business from that space. Event policy strictly prohibits the resale or subletting of exhibit space. Exhibitors may display only merchandise regularly sold by them and listed on the official application.

MISC:

- The exhibitor agrees that all rulings on pages 1-5 shall be binding upon both the exhibitor and the Cuyahoga Falls Chamber of Commerce.
- The Cuyahoga Falls Chamber of Commerce Family Health EXPO Committee reserves the right to rule on all matters pertaining to the event, whether expressly mentioned or not. This application/rules & regulations may change at any time without notice.
- The Family Health EXPO Committee reserves the right to decline or prohibit any exhibit, or part of exhibit, which is not in keeping with or is detrimental to the character and spirit of the show. *Exhibitors are limited strictly to professionals in the health and wellness fields, to be determined by the Family Health EXPO Committee, on a first-come, first-served basis.*
- We cannot control if similar or like industry exhibitors pay to participate.
- Aisles must be kept clean and clear. Nothing may be in the aisle including banners, chairs, etc. The Family Health EXPO Committee has the final determination of this and will remove items from the aisle without notice.
- All exhibitor spaces must be staffed throughout the duration of the Family Health EXPO.
- Each exhibitor is responsible for his/her own refreshments. Eating is not permitted at exhibitor spaces; beverages are allowed.
- Please use the trash receptacles provided to dispose of all trash. You are responsible for keeping your space clean and your trash EMPTIED.
- The fastening of materials to building walls, ceilings, floor or columns is expressly prohibited. Any exhibitor with an interactive display will be required to supply advance proof of liability insurance to the Family Health EXPO Committee.
- This EXPO is for the display and promotion of your wares and services only. The exchange of money is expressly prohibited. Orders may be taken. Exceptions are for health screenings that have been pre-approved by the Family Health EXPO Committee.
- No smoking is permitted in the Natatorium or on its grounds. It is a non-smoking facility with security cameras.
- All other rules that apply to any visitor at the Natatorium will also apply to Family Health EXPO exhibitors and visitors.

SEND ALL PAYMENTS TO:

CUYAHOGA FALLS CHAMBER OF COMMERCE
151 PORTAGE TRAIL, SUITE 1
CUYAHOGA FALLS OH 44221

NEED MORE INFORMATION?

CUYAHOGA FALLS CHAMBER OF COMMERCE
TEL: 330-929-6756, FAX: 330-929-4278
INFO@CFCHAMBER.COM WWW.CFCHAMBER.COM

PART 2 APPLICATION /CONTACT / PAYMENT INFORMATION:

ALL EXHIBITORS MUST COMPLETE THIS SECTION.

CONTACT INFO:

Business/Organization: _____

Contact Name/Title: _____ Email: _____

Address: _____ Zip: _____ Office Phone: _____ Cell Phone: _____

Please provide a brief description of your business/organization: _____

Services being offered, merchandise, screenings that you plan to provide at the Family Health EXPO: _____

PAYMENT INFO:

Payment Method: _____ Credit Card (VISA, MasterCard, Discover, American Express) _____ Check _____ Cash _____ Online

Card # _____ Exp. Date: _____ 3 or 4 digit sec. code: _____

Billing Address for Credit Card: _____

TOTAL AMOUNT DUE: \$ _____

Signature: _____ /DATE _____

PART 3 APPLICATION / SIGNATURE:

ALL EXHIBITORS MUST COMPLETE AND SIGN THIS SECTION.

- By signing below, you and your company/organization acknowledge and agree and will adhere to the 2016 Family Health EXPO application rules and regulations as outlined above.
- After signing the 2016 Family Health Expo application, please mail/email or FAX (330-929-4278) to the Cuyahoga Falls Chamber of Commerce by noon on September 23, 2016. All exhibitors must sign this application and be prepaid by NOON on September 23, 2016 to be considered for participation in the 2016 Family Health EXPO. No refunds will be given after September 23, 2016.

Signature: _____ Title _____ Date _____

DEADLINE - PAYMENT/APPLICATION:

Signed application and payment are due by September 23, 2016 at 12 noon – Chamber Office.
No refunds after this date.

